

**IHSS Public Authority Advisory Board Meeting**  
**September 6, 2016**  
**MINUTES**

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**Members Present:** Janie Whiteford, JoAnn Disbrow, Theresa Wright, Dennis Schneider, Judy Pipkin, Robert Stroughter (via tele-conference), Terri Possley (ex-officio)

**Members Absent:** Deane Denney, Ellen Rollins, Senon Hernandez, Otilia Ioan

**PA Staff Present:** Mary Tinker, Leticia Sabadin

**Guests Present:** Victoria Krivtsova, IHSS IP; Barbara Nolley IHSS IP; Barbara's son-Elvin Nolley, IHSS Consumer

**Announcements & Public Comment:** Janie Whiteford distributed the California Alliance for Retired Americans (CARA) flyer regarding the Candidate & Town Hall Forum on Senior Issues:

-To meet candidates in Key Congressional and State Races

-To learn about important State Propositions on the November 2016 Ballot

Mary Tinker officially announced the newest members to the Advisory Board:

-Judy Pipkin, for District 4 under Yeager, Seat 11

-Otilia Ioan, for District 3 under Cortese, Seat 8

Welcome Judy and Otilia!

Janie mentioned that Mary had been in contact with a few other potential AB members for recruitment, under the NAMI organization. As of this date she has not heard back yet.

**Approve Minutes:** Motion by Janie Whiteford to approve **both** May 17<sup>th</sup> and June 21<sup>st</sup> meeting minutes as written, seconded by Theresa Wright, vote was unanimous.

**CAPA Report:** Mary Tinker reported CAPA met in Sacramento August 25<sup>th</sup>.

CDSS is in the process of hiring a Branch Chief for CMIPS Data & Systems Integration and recruiting for a replacement of Eileen Carroll who will be retiring soon.

**IHSS Paid Sick Leave:** CDSS scheduled an "informal pre-meeting" with a very small group (labor, DRC, and counties) to discuss the larger stakeholder process for paid sick leave that will be implemented in the coming months. CDSS believes that paid sick leave will be implemented by the counties as opposed to the PAs, which is why they are included in the initial pre-meeting. PA's are the statutory employer-of-record (with the exception of the counties under the Statewide Authority). CAPA members have assumed that we would work positively with CDSS on implementation of SB 3. CWDA sees this as a wage and benefit issue that should be handled by the PAs, not by the counties.

*The purpose of this meeting is to discuss the implementation plan for the sick leave requirements provided for in Senate Bill 3. This meeting is designed to promote a dialogue with a select group of stakeholders on how CDSS can best facilitate these changes by the implementation date of July 1, 2018. Larger, public stakeholder meetings will follow in the coming months. The draft agenda will be sent under separate cover. Sept 15<sup>th</sup> at 1:30 to 3:00 at CDSS.*

CAPA and CICA will be invited to the first formal stakeholder workgroup meeting on paid sick leave, which will be held in October.

**IHSS Disability Awareness Training Advisory Workgroup.** The first meeting will be held on Tuesday, September 6, 2016, from 1:00 p.m. to 4:30 p.m., at CDSS. Neither CAPA nor CICA have been invited to participate in this. Janie can speak to the actions they have taken pertaining to this. However, the unions, DRC, Congress of California Seniors, CWDA, and a few other organizations have been invited. This training when completed will be added to the training academy for county social workers.

The objectives for this initial meeting include:

- Gaining a shared understanding of the purpose and intended outcomes of the Disability Awareness Training Advisory Workgroup.
- Gather initial input on desired disability awareness and sensitivity content for the IHSS core trainings.
- Determining next steps and timeline.

**FLSA update:** Exemptions & Violations Data was not yet provided it was still being compiled but will be emailed when it's ready. CDSS insists numbers remain low. Last time they reported for July numbers on Exemption 1 - 1116, Exemption 2 – 56 applications.

**Late provider paychecks:** HP is staffing up and will work on Saturday to process timesheets that arrive on Friday and Saturday to prevent late paychecks due to the Labor Day holiday.

**E-timesheet plans:** CDSS will setup a stakeholder process starting in January 2017. They are still in initial talks for moving towards an electronic timesheet and electronic visit verification, maybe as early as June of next year.

**C4A Allied Conference:** CAPA will be holding its November Board meeting in Los Angeles at the annual C4A conference. CAPA is sponsoring two workshops on: Alzheimer's/Dementia and Caregiver Support.

**Legislative Report:** The legislative session ended August 31<sup>st</sup> and the governor has until September 30 to take final action on all bills reaching his desk on or after August 20.

**AB 1584 (Brown): Public Social Services: SSI/SSP:** This bill reinstates as of January 1, 2018 the cost-of-living adjustment for the State Supplementary Program (SSP) for the Aged, Blind and Disabled and indexes the maximum Supplemental Security Income/State Supplementary

Payment (SSI/SSP) benefit to the federal poverty level (FPL) *This bill passed both houses, was enrolled to the Governor on August 30<sup>th</sup>.*

**AB 1797 (Lackey): In-Home Supportive Services:** which requires the county, upon receipt of an IHSS application, to provide the applicant with a confirmation number, was enrolled to the Governor on the 26th.

**AB 2853 (Gatto): Public Records:** was placed on the inactive file on the Senate floor on 8/31, and is dead, as the legislature adjourned their two year session later that evening.

**SB 1234 (DeLeon): Retirement Savings Plans:** the secure choice retirement bill was enrolled to the Governor on the 31st. The bill was amended on 8/18 to include additional requirements which must be met in order for IHSS providers/employers to be included in the program. These additional requirements include: meeting state and federal requirements, determination of appropriate employer, ensuring that payroll deduction can be done at a reasonable cost, and that financial liability is not created for the employer of record

**Programs Reports:** Mary Tinker reported there were 10,133 IPs enrolled in the Valley Health Plan with 6,650 of those in the Classic Plan and 3,483 in the Preferred Plan. There were 10,775 IPs enrolled in the Dental/Vision plans during the month of August. There were 197 Eco Pass Clipper Cards issued.

**Enrollment:**

Number of IPs enrolled: 581 and the number of individuals attending the group enrollment sessions was 60 to 70 per session. Group sessions are held twice every Friday so approximately 130 per week.

**Registry Services:** There are 546 active IPs on the registry and 1306 active consumers.

The registry:

- Completed 76 new consumer intakes and 52 reactivations for a total of 128 consumers with a status change to active
- Attained 88 matches
- Provided 589 interventions

**Care Coaching:** The Registry received 28 referrals for Care Coaching in the month of August. Two referrals came from Santa Clara Family Health Plan.

**Registry Recruitment:** Two Registry Introduction Training sessions were held in August. There were 30 individuals prescreened and invited to participate with 22 attending. Thus far 21 have been fully processed, screened, background checked and added to the registry. Interviews and reference checks are in process for the balance of the attendees.

**Urgent Care Registry** authorized 36 hours of service for the month of August.

**Training for Consumers and Providers:**

**Consumer Training:** The monthly Call and Connect training session was offered with the topic “Understanding and using the PA registry” with 7 IHSS consumers participating in the session.

Consumer Connection newsletter was mailed to 21,919 IHSS consumers on August 9, 2016.

**IP Trainings Provided:** There were no regular IP Training sessions offered in August. The new training schedule was mailed August 11, 2016 to 21,405 providers, sessions start in September.

**Over Time Training:** The Public Authority provided two in-person overtime training sessions with 3 providers participating.

Additionally staff provided over the phone training/counseling for 28 IHSS providers on overtime issues and how to properly complete their timesheet.

\*\*Expedited Registry announced but not totally public or advertised yet.

**California IHSS Consumer Alliance Report (CICA):** Janie Whiteford gave a brief overview of recent CICA activities. There is a lot going on and she was on a conference call with State wide Public Authorities working on some surveys. They are trying to work on doing Consumer and Provider surveys. Another point of concern was that the Executive Committee has many questions with regards to the work agreement and the number of hours.

CICA is getting more involved with State matters and trying to advocate. Janie reiterated the monthly CICA call that takes place on the 3<sup>rd</sup> Wednesday of every month at 10am. Please members try to attend to obtain as much information on the current activities and issues happening.

**Report from Social Services Agency:** Terri Possley reported that their number data for Consumers has reached over 22,000 and the Provider number is over 21,000.

IHSS is working on various issues:

-aging population

-IP overtime and violations, notices

-Outreach

Terri mentioned that they are diligently working on a “call” report and trying to capture the phone intake and calls they handle. They are looking at wait/hold times and IHSS does realize that they need more call intake agents.

Yearly assessments are on track with IHSS Consumers.

The “scanning” project for all case files is also on track and they are almost complete with this tremendous task.

IHSS has been given approval for 10 additional positions that will start in September and Terri and staff are very happy about this news.

**Nominations for Vice Chair:** Janie Whiteford officially nominated Otilia loan for Vice Chair, seconded by Dennis Schneider, vote was unanimous.

**Discussion on Annual Report to CSFC:** JoAnn Disbrow and Janie Whiteford agreed to have a conference call with Mary Tinker before Mary goes on vacation on September 16<sup>th</sup>. The committee plans to be JoAnn, Janie, Mary and Otilia. They will discuss recommendations for the annual report, such as:

- a. IHSS wait time on the phone;
- b. additional IHSS staffing

**Next Meeting:**

The next meeting of the Advisory Board is scheduled for **Tuesday, October 18, 2016, from 11:30 pm – 2:00 pm**, at the Sourcewise main office located at 2115 The Alameda, San Jose, CA. 95126.