

**IHSS Public Authority Advisory Board Meeting**  
**April 19, 2022**  
**MINUTES**

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**ZOOM VIRTUAL MEETING**

<https://zoom.us/j/97448761420?pwd=bmR1b3NIMEVUWHR1UGFkNUo4V1Z0UT09>

Meeting ID: 974 4876 1420

Passcode: 293979

Phone Only:

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***\*\*This meeting is being recorded for purposes of capturing the meeting minutes.***

**Members Present via Virtual/Conf. Call:** Mathew Lubinsky; Darcy McCann; Lori Andersen; Emilio Carrillo; Janie Whiteford; Beverly Lozoff

**Members Absent:** Terri Possley (Ex-Officio); David Forderer

**PA Staff Present via Virtual/Conf. Call:** Edith Gong, Leticia Sabadin

**Guests Present via Virtual/Conf. Call:** Narendra Pathak, IHSS Client & Guest; Steve Kline, Board Aide for Board of Supervisor Ellenberg, District 4, Sonya Casares, Sourcewise –Board Member; Uriel Adrian Olea, SEIU 2015 Union Steward; Veronica Marquez-Hotham, IHSS Quality Assurance Program Manager

**Announcements & Public Comment:**

- Leticia stated that in today's agenda the IHSS report would be done right after the approval of minutes. Veronica Marquez-Hotham is presenting for Terri Possley.

**Approval of Minutes:**

- Motion by Beverly Lozoff to approve the March 15, 2022 meeting minutes; seconded by Darcy McCann, vote was unanimous.

**Social Services Agency Report:**

- Veronica Marquez-Hotham reported that last month IHSS celebrated their Social Workers' and this month they will be celebrating their administrative staff with an outdoor BBQ on April 27.
- There have been a few glitches with the Provider Pandemic Pay.
  - There have been some checks that were returned due to bad address or no known address on file for an IP.
  - There have been some IPs who have not cashed their check.
  - The IHSS I.T. department sent out 354 texts and 367 emails to IPs with these issues.
  - IPs would reminded again to please update their address on the electronic services portal.
- IHSS received 100 Disaster Preparedness Kits.
  - These kits will be sent out to the most vulnerable, neediest IHSS clients.

- Thank you Sourcewise for these kits.
  - Edith commented that PA received 200 kits and can send more to IHSS.
- As of last week, Veronica reported that all the DSW's (Disaster Service Workers) that were deployed from their department are ALL finally back at their "desks".
- Janie asked how many consumers and how providers are currently with Santa Clara County IHSS. Veronica responded that there are approximately 30,000 consumers and the same amount of providers.

**AB Budget Spending FY 21/22 & Recommended Budget FY 22/23:**

- We brought Janie up to speed on the budgets and the approval for FY 22/23 made at the last AB meeting.
- Janie will check with Tammi on the CICA dues invoice and have her send it over ASAP.
- Reminder that AB budget can pay for courses, conferences and any member interested in either should reach out to Janie.
- Edith reminded Janie that budgeted line item amounts can be inter-changed if we have a shortfall or surplus in another line item.

**Federal Grant for Community Based Programs:**

- Leticia reminded Janie and all that an email was sent on March 15<sup>th</sup> with the summarized list of topics that are of most interest to this board.
- This summary is also a part of the April 19 meeting minutes, listed at the end so you can refer to them quickly and have them handy.
- Janie was unsure about the next meeting and we will keep this on the agenda.

**California IHSS Consumer Alliance Report (CICA):**

- Janie announced that CICA is partnering with Assembly member Ash Kalra's office with regards to: "Request for a \$1.624 million Ongoing Investment for the Restoration of County-Based IHSS Public Authority Consumer Advisory Committees and Governing Boards".
  - Janie wanted input and a motion for support for budget request by Assembly member Ash Kalra.
- Leticia forwarded email from Janie with the letters so all members can see and vote.
  - The second letter is for Advisory Committees/Boards in support of this.
- Janie asked for a motion to support the CICA letter.
  - Motion by Beverly Lozoff, seconded by Darcy McCann and Emilio Carrillo, vote was unanimous.
- Reminder about the monthly Statewide CICA conference call scheduled for Wednesday, April 20<sup>th</sup> at 10am. Everyone is encouraged to attend. It will be a very important and informative meeting. Leticia will forward the email to all members.
- CICA was approached by Home Bridge. They want to put in a bid for Career Pathways, training for Consumers. CICA may partner with Home Bridge in this effort.
- Anyone interested in the Executive Committee for CICA, please let Janie know.

**SEIU Local 2015 Report:**

- Emilio Carrillo and Adrian Olea reported that they are currently doing political work now for upcoming elections.
- Adrian shared some of the endorsements in the county as well as State wide efforts

- State Senate Support: Anna Eshoo, Ro Khanna, Zoe Lofgren, Jimmy Panetta, Aisha Wahab; State Assembly Support: Marc Burman, Alex Lee, Ash Kalra, Evan Low, Gail Pellerin, Robert Rivas.
- Endorsing and major campaign work in support for Cindy Chavez running for San Jose Mayor.
- Event and campaign efforts between SEIU 2015 and the Santa Clara Labor Council this weekend for Cindy Chavez, all are welcome to join.
- The in-person IP orientations will restart on May 20 at the SEIU 2015 Union Hall.

## **PROGRAMS REPORT**

Below in **yellow/OR \*asterisk** were topics that were highlighted and mentioned.

The PA staff returned to the office 4x/week starting March 21. In in-person provider enrollment appointments and fingerprinting have also resumed. Tessie Crosby accepted the position of Outreach and Registry Recruitment Specialist and starts the first week of April. We are currently interviewing for the open FTE for the Training Specialist.

### **Benefits Administration:**

There are **12,564** IPs enrolled in the Valley Health Plan with **3,378** of those in the Classic Plan and **9,186** in the Preferred Plan. **13,211** IPs are enrolled in the Dental/Vision plans. There were **120** Smart Pass VTA Cards issued.

### **Enrollment:**

Number of IPs enrolled: 494

Number of IPs partially done: **1,040 (cumulative)**

Fingerprints that are delayed (awaiting DOJ results): **3**

Scheduling an appointment is ~9 business days from the time an IP completes the viewing of the orientation videos.

Group sessions with the union are scheduled to restart on Friday, May 20.

**\*\*Special kudos out to 2 Registry staff who have successfully completed in adding more IPs to our Registry. A Care Coordinator and a Registry Specialist have done a fantastic job in getting this done and we are happy and glad and appreciate their hard work.**

### **Registry Services:**

There are **503** active IPs on the registry and **2,453** active consumers.

The Registry:

- Completed **90** new consumer intakes and reactivated **1** consumer
- Attained **73** matches
- Provided **636** new interventions with just over **304 hours** spent on the interventions

**Care Coaching:** The Registry received **24** referrals for Care Coaching.

- **8** remote care coaching consultations were conducted
- Total active consumers 18
- Total inactive consumers 243

**Urgent Care Registry:** There were **12** hours of urgent care services for **2** consumers authorized this month.

**Emergency Backup Registry:** There were no (0) requests for an emergency backup provider this month. There are a total of **13** providers on the emergency backup registry.

**Registry Introductory Training (RIT):** **Two** remote RITs were held (English and Spanish)

- **36** interviews were conducted (xx ENG/xx SP)
- **77** reference check calls made, with **72** completed reference checks
- **28** providers attended the eRIT (ENG 16/SP 12)
- **28** providers were added to the registry (ENG 16/ SP 12)

**EPG (formerly PPE):** A total of **205** kits were mailed with **143** sets going to IPs and **62** to Consumers for a total of **2,070** masks and **3,960** pairs of gloves.

**Public Authority Phone Calls:** The PA received **5,663** phone calls, the highest number this fiscal year.

Breakdown of the calls:

- Registry 1,713
- Enrollment 1,486
- General 131
- Benefits 1,785
- Training/PPE 548

**IP Trainings:** **28** classes were held. **199** individual IPs were trained, and **383** IPs received credit/incentive payments totaling **\$9,575**. Approximately 500 postcards were mailed to Vietnamese and Chinese speaking providers in Sunnyvale and surrounding areas to urge them to register for upcoming classes. Nevertheless, we still had to cancel 2 Mandarin and 2 Vietnamese classes because they were below the minimum threshold for a class (6 people).

Language	#
English	16
Mandarin	4
Spanish	3
Vietnamese	5

Location	#
Central – San Jose/Santa Clara	4
North - Milpitas	4
South – Morgan Hill	2
West – Sunnyvale/Cupertino	8
Online	10

**Electronic Time Sheets:** The combined adoption rate continues to be at **99.9%**; providers reached **99.8%** and consumers reached **100%**.

**Direct Deposit:** **75.7%** of paid providers are using direct deposit.

**Sick Leave Update:** 28,150 active IPs have accrued 16 hours of sick leave. 5,183 have claimed some hours and 3,940 have claimed all 16 hours.

- Mathew asked about a listing a care providers willing to do bowel and bladder care. Edith responded that approximately ½ of the care providers are willing to do this work, and know what do .
- Discussions with regards to IPs and the amount of no shows to classes. PA offers the incentive payout per class of \$25 and still we have no shows which is quite frustrating. There are letters that go out to each IP that has missed a class and after the 3<sup>rd</sup> no show they are not allowed to go to a class for one year.

## **CAPA REPORT**

Below in **yellow/OR \*asterisk** were topics that were highlighted and mentioned.

CAPA met on March 24 via Zoom. The Board was scheduled to have their first in person meeting in May, however they agreed to keep meetings virtual until September, where we are scheduled for a hybrid meeting.

## **Legislative Update**

- CAPA is currently tracking ~30 bills, many of which are budget bills. The reactivated Legislative Committee is actively reviewing key bills that have an impact on IHSS.
- Below is a summary table of key legislation; note that some bills are still under review and do not have a formal CAPA position yet.

Bill #	Author	Topic	Summary	CAPA Position
AB 1751	Daly	Workers' compensation: COVID-19: critical workers	Current law defines "injury" for an employee to include illness or death resulting from the 2019 novel coronavirus disease (COVID-19) under specified circumstances, until January 1, 2023. Current law requires an employee to exhaust their paid sick leave benefits and meet specified certification requirements before receiving any temporary disability benefits or, for police officers, firefighters, and other specified employees, a leave of absence. This bill would extend the provisions relating to COVID-19 until January 1, 2025.	Under review
AB 1900	Arambula	Medi-Cal: income level for maintenance.	Under current law, certain medically needy persons with higher incomes qualify for Medi-Cal with a share of cost, if they meet specified criteria. Existing law requires income levels for maintenance at the lowest levels that reasonably permit a medically needy person to meet their basic needs. For a single individual, the amount of the income level is based on a calculation of 80% of the highest amount that would ordinarily be paid to a family of 2 persons. This bill would increase the income level for maintenance to be equal to the income limit for Medi-Cal without a share of cost for individuals who are 65 years of age or older or are disabled, generally totaling 138% of the federal poverty level.	Watch/Support
AB 1944	Lee	Local government:	Current law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that	Support

		open and public meetings.	all persons be permitted to attend and participate. Current law, until January 1, 2024, authorizes a local agency to use teleconferencing without complying with those specified teleconferencing requirements in specified circumstances when a declared state of emergency is in effect, or in other situations related to public health. This bill would specify that if a member of a legislative body elects to teleconference from a location that is not public, the address does not need to be identified in the notice and agenda or be accessible to the public when the legislative body has elected to allow members to participate via teleconferencing.	
AB 2262	Calderon	In-home supportive services: needs assessment.	Current law requires a county welfare department to assess an IHSS recipient's continuing monthly hours at least once every 12 months; also allows the county to extend an assessment for up to 6 months beyond the regular 12-month period. This bill would eliminate the authority of the county to extend the annual assessment beyond 12 months and, instead, would require the department to establish an alternative annual reassessment process for recipients with stable needs.	Support (likely)
SB 1100	Cortese	Open meetings: orderly conduct.	This bill would authorize the presiding member of the legislative body conducting a meeting to remove an individual for willfully interrupting the meeting. And, except as provided, would require removal to be preceded by a warning by the presiding member of the legislative body and request that the individual curtail their disruptive behavior.	Watch
SB 861	Limon	Dementia Care Navigator Grant Program.	Would establish the Dementia Care Navigator Grant Program, to be administered by the California Department of Aging, in partnership with organizations with expertise using community health workers, promoters, and health navigators. The bill would require an organization that receives a grant to provide an annual report on the services provided on or before December 31 of the year the grant is received.	Watch
AB 1979	Weber	Immunization registry.	Existing law authorizes local health officers & State Department of Public health to operate immunization information systems; also allows disclosure of patient or client demographic information, immunization data, adverse reactions to the immunization, or other information needed to identify the patient or client or to comply with other laws. This bill would instead require health care providers and other agencies, to disclose the specified immunization information, and add race or ethnicity to the list of information that shall or may be disclosed.	Watch
AB 1993	Wicks	Employment: COVID-19 vaccination requirements.	Would require an employer to require each person who is an employee or independent contractor, and who is eligible to receive the COVID-19 vaccine, to show proof to the employer, or an authorized agent thereof, that the person has been vaccinated against COVID-19. Exception allowed for medical condition, disability and religious belief.	Watch
AB 2020	Gallagher	Mental health services: gravely disabled.	The Lanterman-Petris-Short Act provides for the involuntary commitment and treatment of a person who is a danger to themselves or others or who is gravely disabled. This bill would, if a county elects to use this meaning and subject to an appropriation of funds for these purposes, expand the definition of "gravely disabled" for these purposes to mean a condition in which a person, as a result of a mental health disorder, is incapable of making informed decisions about, or providing for, their own basic personal needs for food, clothing, shelter, or	Watch

			medical care without significant supervision and assistance from another person and, as a result is at risk of substantial bodily harm, dangerous worsening of a concomitant serious physical illness, significant psychiatric deterioration, or mismanagement of essential needs that could result in bodily harm.	
AB 98	Frazer	Health care: medical goods: reuse and redistribution.	Would require the California Department of Aging, upon appropriation by the Legislature, to establish a comprehensive 3-year pilot program in the Counties of Contra Costa, Napa, and Solano to facilitate the reuse and redistribution of durable medical equipment and other home health supplies. The bill would require the department to contract in each county with a local nonprofit agency to oversee the program and would require the contracting nonprofit agency to, at a minimum, develop a computerized system to track the inventory of equipment and supplies available for reuse and redistribution and organize pickup and delivery of equipment and supplies.	Watch
SB 1093	Hurtado	Community care facilities: criminal background checks.	This bill removes the requirement that a request to transfer a current criminal record clearance from one licensed community care facility to another be made in writing to the Department of Social Services (CDSS). This bill instead requires the licensee to submit a request for such a transfer via a form provided by CDSS or submission via the department's secure online portal.	Position not needed
SB731	Durazo	Criminal records: relief.	Current law authorizes a defendant who was sentenced to a county jail for the commission of a felony to petition to withdraw their plea of guilty or nolo contendere and enter a plea of not guilty after the completion of their sentence. Current law requires the court to dismiss the accusations or information against the defendant and release them from all penalties and disabilities resulting from the offense, except as specified. This bill would make this relief available to a defendant who has been convicted of any felony.	Watch
SB 842	Dodd	Health care: medical goods: reuse and redistribution.	Would require the Department of Rehabilitation to establish a comprehensive 3-year pilot program in the Counties of Contra Costa, Napa, Solano, and Yolo to facilitate the reuse and redistribution of durable medical equipment and other home health supplies. The bill would require the department to contract in each county with a local nonprofit agency to oversee the program and require the nonprofit agency to develop a computerized system to track the inventory of equipment and supplies available for reuse and redistribution and organize pickup and delivery of equipment and supplies. Requires Department on or before January 1, 2026, to submit a report that includes an evaluation of successes/challenges of the pilot program; bill would repeal its provisions on January 1, 2030.	Under review

### Long Term Care Operations

- Additional changes are being made to ESP in terms of Advance Pay and electronic forms availability.
- There is concern/tension between the Governor and counties regarding the lifting of the state of emergency; many of the current flexibilities may be removed and will affect the operations of IHSS and PAs.
- CDSS is expanding the ESP Message Center to allow counties and PAs the ability to “push” one-way mass communications to consumers and providers, based on specific criteria. They are gathering feedback from counties and PAs through SurveyMonkey.

## CDSS

- Career Pathways
  - There is still limited detail regarding cost/payment of developing classes, the platform for registering for classes on the state site and how much training entities will be paid for delivering training classes. CDSS is planning a more detailed call with PAs/Counties wishing to offer classes with Career Pathways. Without more detailed information, it will be difficult for PAs to participate.
  - An RFP has been issued for non-profit organizations (not PAs/Counties) wishing to offer classes for Career Pathways. Deadline for RFP submission is April 22.
- Trailer bill language for the Permanent Backup Registry System has still not been finalized. Many stakeholders (Union, CAPA, CWDA) have very strong opinions regarding availability – 24/7, capped hours per recipients, and caseload estimates for those who will qualify for EBUS.) The next round of proposed language is expected in early April. Another stakeholder meeting will be set up to discuss the revised language.

### Comment/discussion regarding the PA/CAPA Report:

- Janie reminded and reiterated that it is very easy to get on the distribution list for Marty Omoto who can give updates and daily reminders to all the legislative bills. You can go on his website as well. Janie can share that information.
- Edith stated that it looks like PA will not be involved with Career Pathways. There probably will not be any funding for a learning management or registration platform as first discussed with PAs months ago.
- Darcy asked when advocates will speak on behalf of the legislative bills, etc. Janie said that the only one is the ask for the AB budget restoration.
- Get on CICA's mailing list to receive the important and informative emails with IHSS concerns and all legislative bills, etc.
- Leticia made a comment regarding David Forderer's previous comment about having guests attend the AB meetings to speak about the HCBS topics.
- Sonya asked about Mary Omoto, and the spelling of his name. Also Sonya made a comment about how our meetings are very organized and how we are all doing a great job. She thanked the board for the invite.

### Next Meeting:

- Next Advisory Board meeting:  
**Tuesday, May 17, 2022, from 12 noon to 1:30 pm** via ZOOM Virtual/Conference call.

### Next agenda items:

- Continued discussions on HCBS