

**IHSS Public Authority Advisory Board Meeting**  
**July 16, 2024**  
**MINUTES**

---

**ZOOM VIRTUAL MEETING for Guests:**

<https://zoom.us/j/97448761420?pwd=bmR1b3NIMEVUWHR1UGFkNUo4V1Z0UT09>

Meeting ID: 974 4876 1420

Passcode: 293979

Phone Only:

+1 669 900 9128 US (San Jose)

Meeting ID: 974 4876 1420

Passcode: 293979

***\*\*This meeting is being recorded for purposes of capturing the meeting minutes.***

**Members Present:** Mathew Lubinsky; Joyce Felix Builes; Narendra Pathak;  
Joanna Kent; Terri Possley (Ex-Officio), Janie Whiteford

**Members Absent:** David Forderer; Emilio Carrillo; Darcy McCann

**PA Staff Present:** Edith Gong, Leticia Sabadin

**Guests Present (Virtual & In-Person):** Michelle Mashburn, IHSS Consumer & Guest; Steve Kline,  
Board Aide for Board of Supervisor Ellenberg

**Announcements & Public Comment:**

- Janie is the new AB Chair and wanted to thank Mathew for the wonderful job he did these last 2 years as the Chair.
- Mathew expressed his appreciation to this board for their kindness and full support while he served as the AB Chair.
- Narendra reported that he attended a community event and there were discussions regarding IHSS and their services. Supervisor Ellenberg was in attendance and voiced her appreciation for IHSS.
  - Narendara thought the symposium was a great, successful event. He would like to see this event happen every year going forward. Thank you for the special attention to the disabled and handicap attendees. A special thank you to Edith, Joanna and Leticia for all the organization and hard work that was put into the symposium.
  - Narendra mentioned his concern with the Worldwide news, specifically the terrible Trump shooting, assassination attempt.
- Edith wanted to let everyone know about the sad news of previous AB member Dennis Schneiders' passing. Dennis served on this board for 9 years and he was a very positive advocate for the disabled. He will be missed.
  - Edith also shared the tragic news of previous Director of Public Authority, Mary Tinker, who passed on July 13<sup>th</sup>. This is very sad news and we are all in shock.
- Janie said a few words with regards to Mary.
- Steve Kline gave a brief update on Emilio Carrillo, his seat on this board and status. Steve will try to contact him again before starting the process to terminate and addressing this at the next BOS meeting in August.
- Edith asked for confirmation of who would like to receive the monthly stipend of \$75 when attending AB meetings for this FY 24/25.

For the record:

**YES**

Mathew  
Narendra  
Darcy  
David

**NO**

Joanna  
Janie  
Joyce  
(Terri)

n/a = Emilio

### **Approval of Minutes:**

- Motion by Narendra Pathak to approve the May 21, 2024 meeting minutes; seconded by Mathew Lubinsky, vote was unanimous.

### **Report Back – Consumer Symposium:**

- Janie thought the symposium was great. Also suggested we use the SEIU building for our next event.
- Edith shared her symposium stats presentation along with the survey results. Please see the end of these minutes for more information.
- Thank you to Joanna for assisting in the initial survey.
- Michele mentioned the need and concern for COVID-19 protocols.
  - We should have had at least some masks on hand to distribute.
  - Narendra thanks Terri and Kingston. Again he would like to see something like this every year. Also make sure the BOS is invited and their board aides.
- Edith states that this symposium could have been a hybrid meeting but we needed to start planning many months prior in order to be fully prepared. She also said we could have events 3x a year versus just one big event.
- Need all members photo release collected in order to post some pictures on social media.
- Joanna suggested a career/resource fair type of meeting in the future, where you can have different organizations on hand and have -IHSS be available for one-on-one meetings.
- Michele comment on ASL availability at meetings.
- Terri shared that the Director of the IHSS building, Steve, made very positive comments about the symposium and he seemed to think that everything went well “behind the scenes”.
  - Also Kingston was very happy and felt good about his presentation.
  - A special thank you to Lucrecia, Terri’s assistant, for all her help with all of our internal requests and assistance with the symposium.

### **Discuss and Draft Annual Report Recommendations:**

- All had discussions about drafting the new set of annual report recommendations.
    - Reviewed last year’s recommendations and came up with this so far for this FY 24/25:
1. Support Changes to the Brown Act  
Brown Act: Coalition building, outreach and education to local media outlets regarding why the Brown Act needs to be updated to allow for remote attendance of Commissions and Advisory Board members.
  2. Commit to meet with IHSS Advisory Board Members

Meet with Board of Supervisors and/or their Aides twice a year either in-person or online so IHSS consumer and provider issues of more than 34,000 individuals are represented.

3. Increase Number of IHSS Social Workers and Resource Specialists

Support IHSS by funding two-three more units. In 2022, IHSS Social Workers were completing 300-400 new intakes each month. In FY23-24 the monthly average exploded to more than twice that number of 700-800/month. They are severely understaffed and unable to meet the statewide metric for annual reassessments.

- Finalize before the next AB meeting on August 20<sup>th</sup>. Edith and Janie to meet and complete.

**Discuss Goals & Budget for FY 24/25:**

- Did not have enough time to discuss. Edith distributed copies of budget spends for FY 23/34 and 24/25 for members to review and prepare to discuss next month. We will put this as a priority on next month's agenda.

**PROGRAMS REPORT**

Not enough time to discuss PA nor CAPA report. Hard copies provided to all members.

A registry support specialist started in early June and has Mandarin speaking skills, which is badly needed within the PA. A support specialist gave one month's notice so the interviews began and a replacement support specialist has accepted but will not start until the end of July. Care Coaching received 67 referrals with 48 home visits this month (compared to 75 for FY22-23)! Enrollment and Benefits continue to see high numbers of enrollees in IHSS and in health/dental vision benefits.

**BENEFITS ADMINISTRATION**

There are **13,453** IPs enrolled in the Valley Health Plan **2,652** of those in the Classic Plan and **10,801** in the Preferred Plan. **14,171** IPs are enrolled in the Dental/Vision plans. There were **149** Smart Pass VTA Cards issued.

**Sick Leave:** **33,728** active IPs have accrued 24 hours of sick leave. **14,163** have claimed some hours and **12,709** have claimed all 24 hours.

**ENROLLMENT**

Number of IPs enrolled: **634**

Fingerprints that are delayed (awaiting DOJ results): **1**

Group Orientation attendees: **810**

Scheduling an individual appointment is 24 business days (5.5 weeks) from the time an IP completes the viewing of the orientation videos.

**REGISTRY**

There are **820** active IPs on the registry and **3,044** active consumers.

**Regular Registry:**

- Completed **55** new consumer intakes
- Generated **354** referral lists

- Attained **52** matches
- Provided **1171** new interventions with over **405 hours** spent on the interventions

**Care Coaching:** The Registry received **67** referrals for Care Coaching

- **48** care coaching consultations were conducted
- Total active consumers **107**
- Total inactive consumers **221**

**On-Call Registry (OCR):** There were **six** eligible requests to the On-Call Registry. Three requests were fulfilled for a total of **62.8** hours utilized. One consumer did not call the OCR IP and IP confirmed consumer's contact never called IP; another consumer was still on leave at the hospital; one consumer hired provider as their permanent provider. There are a total of **75** providers on the On-Call Registry.

### **Outreach and Recruiting**

*Registry Introductory Training (RIT):* **7** remote RITs were held; 2 in English; 1 in Spanish and 4 in Vietnamese (1:1).

- **49** interviews were conducted
- **99** reference check calls made, with **98** completed reference checks
- **28** providers were invited to the eRITs
- **28** providers were added to the registry

### *Outreach Activities*

Location	Type	Reach/Individuals Assisted
VASC	Once a month – 2 <sup>nd</sup> Friday	4 IPs

**EPG:** A total of **24** kits were picked up with **17** sets going to IPs and **7** to Consumers for a total of **220** masks and **480** pairs of gloves. **52%** of those who requested PPE came to pick it up.

### **TRAINING**

No training classes were held in June.

**Career Pathways:** **59** classes were held in June (43 FUHSD, 16 by EHTC). **1,561** registered and **1,068** attended (**68%** attendance rate). *Note: EHTC had a lower attendance rate than FUHSD – 56%. EHTC has all in-person classes as they are offering only First Aid and CPR classes.)*

**Public Authority Phone Calls:** The PA received a total of **5,745** phone calls. Breakdown of the calls:

- **Registry**           **1808**
- **Enrollment**       **1869**
- **Benefits**           **1861**
- **Training**           **207**

### **Additional Report--IHSS Consumer Symposium**

The IHSS Advisory Board held an in-person symposium on June 27, 2024 that was attended by **64 consumers, IPs and family members**; 100 people had RSVP'd. The topics included Estate Planning (ABLE Accounts, Trusts and Public Benefits), CalAIM – How it Affects You and IHSS Consumer

Perspective – Advocating for Yourself (panel discussion). A follow up email and survey was sent to participants with a link to download presentations and resources:

<https://www.pascc.org/symposium/> Early surveys show that the event was well received.

## **CAPA REPORT**

CAPA held a board meeting on June 27, 2024, however the PA Director was unable to host/attend the meeting because the IHSS Consumer Symposium hosted by the Advisory Board was on the same morning.

### **Budget and Legislative Update**

- The PA BUPS Admin budget for FY24-25 was spared, but the allocations for services was lowered. IHSS for undocumented individuals was also saved.
- CAPA submitted the final allocations for PA Admin, BUPS and Advisory Board to CDSS after receiving approval from CSAC and CWDA. Santa Clara received an increase in funding in each area based on the requests of the PA Director. The CFL will be forthcoming, we hope, before end of Q1.
- AB 817 (Pacheco): Open meetings. Unfortunately, this bill that was co-sponsored by CAPA died in the Senate Local Government Committee, but not after a valiant advocacy effort by CICA, CAPA and several Advisory Board members, who testified in person in Sacramento. Several newspapers printed articles that had incorrect information regarding the bill. CAPA, CICA and other disability organizations will try again next year to help craft a bill that updates/modernizes the Brown Act to allow for more flexibility for remote participation.
- AB 3079 (Ting): In-Home Supportive Services program: undocumented related providers. This bill died in the Assembly; would have allowed undocumented family members to become IHSS caregivers.
- SB 1245 (Ochoa Bogh): In-home supportive services: licensed health care professional certification. This bill died in the Senate Appropriations Committee. Would have allowed the same licensed health care professional who signed the Health Care Certification Form (SOC 873) to also sign the paramedical form. Current law requires a physician, surgeon, podiatrist or dentist to sign the paramedical form.

CAPA bill is tracking can be found here (39 at this time):

<https://ctweb.capitoltrack.com/public/publish.aspx?session=23&id=a6e4cdd6-bb65-4ccb-9bdd-575a0103d068&showimage=1>

### **Next Meeting:**

Location: Social Services Building; Auditorium Conf Room , 1<sup>st</sup> Floor  
@ 333 West Julian Street

- **Tuesday, August 20, 2024, from 12 noon to 1:30pm** via In-person/Hybrid.

## SYMPOSIUM STATS

### 133 Total Registrants

- 100 Consumers, IPs, Family Members
- 33 Speakers, Volunteers/Support Staff

### 94 Total Attendees

- 66 Consumers, IPs, Family Members
- 28 Speakers, Volunteers/Support Staff
- No show rate (total) = 29%
- No show rate (Consumers, IPs, Family) = 35%

© Sourcewise All Rights Reserved

## SURVEY RESULTS (INITIAL)

- 10 Questions
- 19 responses
- Survey ends on 7/19
- Final reminder on 7/18
- Emails sent to all attendees, with the exception of some volunteers
- Some had consumers had opted out of Eventbrite

© Sourcewise All Rights Reserved

## SESSION FEEDBACK

- Estate Planning: 4.37



- CalAIM: 3.95



- IHSS Advocacy: 4.47



© Sourcewise All Rights Reserved

## INTERESTED IN AB MEETINGS?

Are you interested in attending our monthly Advisory Board meetings?

Most Often

Least Often

Yes

9

No

10



- Nine respondents gave their emails

© Sourcewise All Rights Reserved